**Checklist of what you will need for your online studies**

Since the majority of teaching and learning will be online, we would like to make sure that you have everything you need to get started and make the most out of your studies online. We have put together a list of essential software and equipment you will need and where to find out more information, which you can find below– please read through this and check you have all the equipment you need.

If you have any questions, please contact: studentcentre@city.ac.uk

**Hardware and equipment:**

☐ Mobile phone, tablet, laptop or computer (to access key information such as emails and download apps)

☐ A computer, a laptop with a connected keyboard and mouse or a tablet with a Bluetooth keyboard and mouse (for extensive reading or written assignments)

☐ A webcam (to help you take part in interactive online sessions)

☐ A microphone and speakers **or** a headset (to help you take part in interactive online sessions)

☐ Access to stable WiFi or 4G network

If you are not able to access any of the hardware mentioned here or don’t have access to WiFi or 4G, please [complete this form](https://cityunilondon.eu.qualtrics.com/jfe/form/SV_9vll4wYQxwqxlAh).

**Essential software and apps**

☐ Moodle

☐ Microsoft Teams

☐ Zoom

☐ Microsoft Office

☐ Microsoft OneDrive

☐ AppsAnywhere

If you are having problems accessing any of the above please [contact our IT team.](https://studenthub.city.ac.uk/information-technology)

**Quiet study space**

☐ Sufficient space for your devices, in a quiet study space where you are seated in a [healthy posture](https://www.nhs.uk/live-well/healthy-body/how-to-sit-correctly/) while working.

If you don’t have access to a sufficient study space you can [book a space in the Library](https://studentcommunications.newsweaver.com/xrgiygl17b/epowgxgxmr41qhg0pltgsv/external?email=true&a=5&p=74475&t=27603) or use one of the spaces around our campus. We’ve also opened up some additional areas to be used as study spaces, such as CityBar. You can also [book a PC in the Library](https://studentcommunications.newsweaver.com/xrgiygl17b/1kvaj8n4pub1qhg0pltgsv/external?email=true&a=5&p=74475&t=27603) or go along to one of the following PC labs: EGM08, EG07, EG08, BHR 1001, C150 and C151.