**STUDENT HEALTH SERVICE GUIDE TO GP REGISTRATION PROCESS**

Are you a **home** or **International student**?

- **Home**
- **International**

Are you living in the Student Halls?

- **No**
- **Yes**

Would you prefer to register with a GP close to where you live* or close to the University?

- **Close to City University**
  - Clerkenwell (Can register online via Student's not in Accommodation link)
  - Open ‘Find your GP’ (link is also inside the folder) and search with post code to do a search
  - The list of GP practices are based closest to your location and go further out.
  - Contact the GP you would like to register (check google maps to be familiar with the area) to enquire how to register with them, this may be online or in person.
  - You will need to be able to provide proof of identity (passport, photo ID) and proof of address (letter from University with your address, bank statement, utility bill, tenancy agreement) as they may ask

- **Close to Home**

*Recommended*
Register online with Clerkenwell Medical Practice via Student Accommodation link)

*Tier 4* Do you have your Immigration Health Surcharge Number (IHS) on hand?

- **Yes**
  - Put this number in the NHS No. Section

- **Not sure?**
  - Check your emails from your Visa / Immigration application

The registration process usually takes 3-5 working days – this may vary sometimes.
The practice will inform you are registered and NHS number will be generated. We advise you to download the NHS app on your phone which you can log in with your NHS number.

*Most Home students are registered with NHS/ Family doctor. If you are living in London already, you do not need to move GPs. If you have moved to London from another city, you can register closer to where you will be staying or Clerkenwell Medical Practice. Your medical records will move to the new doctor’s practice. When you return home after studies, you may need register back*